**Graduate Internship Programme – Employer Job Description**

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| **Job title** |  |
| **Organisation** |  |
| **The line manager who the intern will report to** |  |
| **Is this role hybrid working or permanently onsite at your company?** |  |

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| **Please provide a one-sentence description for advertising the role on the GI website** |
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| **Main purpose of the job** |
| The aim of the internship is for the post holder to gain employability skills, experience working in a professional environment, and an understanding of aspects of the business.  To provide technical and curriculum support, demonstration, and supervision for the technical facilities and equipment for the INSERT ORGANISATION NAME. This includes setting up and maintaining resources and equipment and providing technical assistance to students and academic staff.  The post holder will work as part of a team to enable the effective operation and delivery of technical support and services in the INSERT ORGANISATION NAME and to actively promote the services and cross-disciplinary working.  Graduate Interns will be supported throughout their internship with a development and evaluation programme. |

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| **What you will gain from this internship** |
| Provide a maximum of five bullet points here |

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| **Key areas of responsibility** |
| Provide a maximum of five bullet points here |

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| **Skills/knowledge that would be desirable** |
| Provide a maximum of five bullet points here |

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| **Recruitment criteria** |
| A graduate must have completed an undergraduate degree, BA/BMus/BSc/BEng/LLB, etc., and be from the June/July 2023 summer graduating class. |

Updated: Nov 2024